

MINUTES
Town of Clintwood
Recessed Town Council Meeting
and Budget Workshop
May 20, 2022

Record of Attendance

Council Members:

Danny Lambert - Mayor/Town Manager Attended meeting remotely
Ron Kendrick - Vice Mayor
Doris Rife
Talbert Bolling
Jim Childress
Shelly Mullins

Others present - Judy Steele - Clerk

Absent - Susan Wood

Citizens - None

Motion was made by Jim Childress and second by Councilwoman Rife to reconvene the meeting that was recessed on May 10, 2022. Motion was passed unanimously.

Danny Lambert asked to attend the meeting remotely from his home at 235 Chancellor Lane because he has COVID.

Motion was made by Councilman Bolling and second by Councilman Kendrick to allow Mayor Lambert attend the meeting remotely from his home. Motion passed unanimously.

Mayor Lambert asked if there were any additions to the agenda and Councilman Bolling said they had a request from Ridgeview High School Band for a donation.

Motion was made by Councilwoman Rife and second by Councilman Kendrick to give Ridgeview High School Band a donation of \$100. Motion passed unanimously.

Mayor Lambert said he needed to add to the agenda for him to have authorization to sign the contract with Rain Drop for the splash pad.

Motion was made by Councilman Bolling and 2nd by Councilman Kendrick to authorize the Mayor and the Clerk to sign the paperwork with Rain Drop for the splash pad. Motion passed unanimously.

Budget Workshop:

A detailed packet had been given to the council which gave an overview of the General Fund, Water Revenue Fund, and the Sewer Fund for the fiscal year July 1-2021 to June 30, 2022 and the proposed budget for FY 22-23.

General Fund Revenue - Additional revenue, \$248,859, was received from the sale of property to build the Dollar Store and the sale of the bleachers at the football field. ARPA funds were used to give the Rescue Squad and Fire Department a donation, a bonus for the town's essential workers, and to purchase a fire truck for the Fire Department. Discussion concerning the meals tax that was delinquent and the steps to be taken on the ones that are past due.

Motion was made by Councilman Childress and second by Councilwoman Rife to authorize the town attorney to write a letter to Vance's Skateland. Motion passed unanimously.

Rental Income - Discussion concerning increasing the rental fee for the community center to \$150.00 with no deposit required.

Motion was made by Councilman Childress and second by Councilman Mullins to increase the rental fee to \$150.00 at the Community Center. Motion was passed unanimously.

Police Grants – The police department receives a quarterly 599 grant of \$10,003 plus this year they have received seven additional grants from DCJS and BJA that they have used to purchase equipment, body cameras, COVID PPE, half cages for vehicle, security camera, and a television to be able to watch training videos.

Jettie Baker Center - The town receives rental income from the pharmacy of \$300. Activity at the Jettie has increased with the showing of movies, musical events and recently a Play and Dinner.

July Fourth- The county will contribute \$7,500 toward the July Fourth fireworks and the town will contribute \$16,500.

Prior Year Surplus - The amount of prior year surplus to balance the budget for FY22-23 will be \$300,005.

General Fund Expenditures -

Police Department - The police department has requested \$4,000 for new equipment this year to purchase three Bolawrap Restraint Devices. They were able to purchase two devices with the VRSA grant last year.

Motion was made by Councilman Bolling and second by Councilman Kendrick to include in the budget the \$4,000 for the Bolawrap Restraint Devices. Motion passed unanimously.

Street Department - The drain that was replaced on Chase Street cost about \$43,000. Snow/Ice removal this past winter was \$10,619. The paving that has been done in the current budget was for Factory Drive, a pad at the Dumpsters, and a paved area at the salt shed. The gas expense has been increased.

Sanitation Department - There were no new expenditures anticipated except the increase for the gas since the gas prices are rising.

Fire Department - The Fire Program Funds is \$15,000 and the town gives them a contribution of \$16,500 annually. They purchased a used ladder truck for \$65,000 with the county contributing \$32,500. ARPA funds were used to purchase this truck.

Administration Expenditures – The office will need to upgrade the utility software for and expense of about \$7,000. Update to the Comprehensive Plan has been included for the next fiscal year. Councilman Bolling suggested checking with UVA to see who helped the IDA do their plan and Dwayne Miller with Lenowisco.

Park Expenditures – New mulch has been put down in the Kids Korner Park and in process of replacing two baby swings. New gates have been installed at both parks.

Jettie Baker Center - VCA grant application has been submitted and if approved, Pro-Art will be able to bring some type of entertainment to the Jettie. Discussion was held concerning the fee to rent the Jettie and when the fee needs to be remitted. A fee of \$750 was discussed along with it to be paid when the show is booked and before advertising for the selling of any tickets. After further discussion the fee set was set at \$500 plus \$150 for the sound man and paid at time of booking the Jettie.

Councilman Bolling had to leave the meeting.

Ralph Stanley Museum - Funds in the amount of \$20,000 were included to make repairs on the outside

repairs on the outside of the building.

Museum Lodging - The lodging has been leased and the town is to receive 40% of the rental fee. The town pays the cable and telephone expense.

Cemetery Expense. - A new map of the cemetery plots and book is being prepared by Will Lester. The town is reimbursed by the cemetery fund in the amount of \$8,000 at the end of season.

Debt Retirement - The town's two outstanding loans are with VRA and Rural Development.

Capital Outlay - This year the town built a salt shed at a cost of \$14,366. In the next fiscal year, funds are included for a Splash Pad with funding from the Dickenson County and VCEDA. The town's portion is VCEDA grant of \$50,000 and \$50,000 from town's funds. The town also has a grant from CPPD of \$50,000 with a town match of \$50,000.

Water Revenue/Expenditures - The water purchased from JFWA is going to increase by eight (.08) per thousand and the new rate will be \$1.16. The town may look at the agreement with the Town of Pound and PSA to see if the rate increase can be passed on in the rate the town charges them to purchase water. The town is still receiving funds from the county from the Coal and Road Severance Funds. A portion of the water line on Jerry's Branch will be reconnected at an estimated cost of \$15,000. A new backhoe was purchased for \$90,000. Rubble strips made need to be purchased at a price of \$7,000. Funds are included to clean and inspect all the water tanks at a cost of \$8,240.

Sewer Revenue/Expenditures - Revenue should remain the same depending on the PSA's flow volume. A sludge pad was built and the belt press should be delivered in June. The building to hold the press is completed except for the electrical and that will be done when the press is installed. The cost for hauling the bio-solids to Tennessee may increase because of the gas prices.

Employee Benefits included in budget includes

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Christmas Bonus -\$700; Additional bonus - \$150;
Provide uniforms and boots for the water, sewer, police departments
Holidays - 10 days
Annual Leave - 2 weeks
Sick Leave - 2 weeks

Wage Increase - 5%

Three employees in the street department increased to \$15.00


Increase for clerk \$1.40 per hour

Motion was made by Councilman Kendrick and second by Councilman Shelly to increase the budget for the Steering Committee donation to \$500. Motion passed unanimously.

Motion was made by Councilman Childress and second by Councilwoman Rife to advertise the budget for a public hearing on June 14, 2022. Motion passed unanimously.

Motion was made by Councilman Childress and second by Councilwoman Rife to adjourn. Motion passed unanimously.

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Danny Lambert, Mayor

Attest:



Judy Steele, Clerk