

MINUTES
Town of Clintwood
Regular Town Council Meeting
January 11, 2022
Town Hall - 6:00 P.M.

Record of Attendance

Council Members:

Danny Lambert - Mayor/Town Manager
Ron Kendrick -Vice Mayor -Absent
Doris Rife
Talbert Bolling
Jim Childress
Shelly Mullins

Others Present:

Susan Wood - Town Attorney
Judy Steele - Town Clerk
Rick Mullins - Police Chief

Mayor Lambert called the meeting to order and Susan Wood, town attorney, has requested to attend the meeting remotely. She said she is at her home in Haysi, Virginia and unable to attend the meeting because she has COVID.

Motion was made by Councilwoman Rife and second by Councilman Bolling to allow Susan Wood, town attorney, to attend the meeting remotely from her home in Haysi. The motion was passed unanimously.

Mayor Lambert asked for a moment of silent prayer.

Agenda item - Approval of minutes of December 14, 2021

Motion was made by Councilwoman Rife and second by Councilman Bolling to approve the minutes of December 14, 2021. The motion was passed unanimously.

Mayor Lambert asked if there were any agenda additions. He said he needed to add the following to the agenda: Baker Ridge Water Line Project, CDC guideline updates, Historical Society request concerning the field house, and Byron Cantrell with CIC-Hilb Group Insurance.

Motion was made by Councilman Bolling and second by Councilwoman Rife to approve the additions to the agenda. The motion was passed unanimously.

Motion was made by Councilman Bolling and second by Councilwoman Rife to approve agenda with the agenda additions. The motion was passed unanimously.

Agenda Item - Spring Flowers

Councilman Bolling asked to take bids on doing the flowers for the town. Councilman Mullins said he would reach out to the local greenhouse to see if they would like to submit a bid. Mayor Lambert asked Judy Steele, town clerk, to get in touch with the greenhouse in Tazewell to see if she would be interested in submitting a bid this year.

Agenda item: Baker Ridge Water Project

Mayor Lambert said he has spoken to Chris Mullins and Greg Baker and there are two or three things that need to be done at first on this project. The first thing is to get Will Lester to survey the piece of property for the pump station. He would like a motion from the council for him to contact Will Lester to survey the property.

Motion was made by Councilman Mullins and second by Councilwoman Rife authorizing Mayor Lambert to contact Will Lester to have the property surveyed on Baker Ridge for the pump station. The motion was passed unanimously.

Agenda item - Covid Policy -CDC Guidelines

Danny Lambert asked Susan Wood, town attorney, about updating the town's current COVID policy to reflect the new changes in the CDC guidelines and to include wording for any future changes.

Motion was made by Councilman Childress and second Councilwoman Rife to update the town's Covid Policy to reflect the recent changes and any future changes made to the CDC Covid guidelines. The motion was passed unanimously.

Agenda item - Byron Cantrell - CSE Insurance

Mayor Lambert said Byron Cantrell would like to give the town a quote on their liability and compensation insurance. Shelly Mullins asked who the town currently has insurance with and Judy Steele, town clerk, said VRSA which was formerly VML.

Motion was made by Councilman Mullins and second by Councilman Bolling to get a quote from Byron Cantrell with the HILB group for the town's liability and worker's compensation insurance. The motion was passed unanimously.

Agenda item - Historical Society

Mayor Lambert said he was contacted by the Historical Society concerning Gerald Gray giving them the antiques that are on his office porch. They need some place to store and help with moving those items. There is an area that has been cleaned out in the field house that the items can go in if the council agrees that they can be stored there. Councilwoman Rife asked how long it had to be stored in the field house. Mayor Lambert said those items need to stay inside or put under a shed.

Motion was made by Councilman Childress and second by Councilman Mullins to allow the Historical Society to store their antiques in the field house. The motion was passed unanimously.

Mayor Lambert said the Gingerbread House display was taken out of the field house and donated to the Town of Clinchco.

Staff - Police Chief Mullins

Chief Mullins said VDOT had contacted him concerning the Town of Clintwood joining the Adopt A Highway Program since they already are doing litter pickup along the roadway and streets. VDOT will furnish the town with signs, trash bags, and vests if the town joins the program. Chief Mullins said he would fill out the form and return it to VDOT if the council wants to join the program.

Motion was made by Councilman Bolling and second by Councilwoman Rife to join VDOT's Adopt A Highway Program. The motion was passed unanimously.

Citizens Comments - none

Reports and Communications -

1. Town Attorney - no report
2. Town Council-

Councilman Mullins and Councilman Childress did not have anything to be discussed.

Councilman Bolling asked the council if they would like to add another section to the Christmas tree. Ms. Steele said she had checked on the cost to add another four foot section and the cost would be around six thousand dollars (6,000). Mayor Lambert said the tree last year cost around nine thousand dollars (\$9,000). Ms. Steele said she was told the cost was high because of the cost of the steel. Councilman Bolling complimented the town men on the job they did on the removal of the snow from the sidewalks.

Councilwoman Rife said the green sign coming into Clintwood from Johnson Chevrolet needs to be replaced. Also, she would like to discuss, at some point, the fee being charged for the use of Jettie Baker Center for shows. Mayor Lambert asked Chief Mullins to check with Cassie about getting a new corporation sign.

3. Mayor/Town Manager

Mayor Lambert said he would see about getting a larger bin behind J & J Auto. All the Christmas decorations have been taken down and there have been no water leaks.

Motion was made by Talbert Bolling and second by Doris Rife to go into Closed Session pursuant to Virginia Code Section 2.2-3712(A) for the purpose of discussing personnel under VA Code Section 2.2-3711(A)1 and consultation with legal counsel under VA Code Section 2.2-3711(A) 7. The motion was passed unanimously.

Mayor Lambert asked the meeting be convened back into open session.

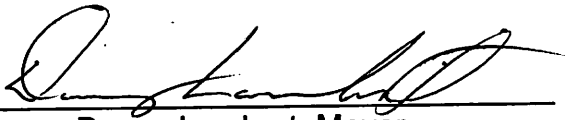
Closed Session - Motion was made by Councilman Bolling and second by Councilwoman Rife to certify that the town council to the best of their knowledge that only such public business matters as lawfully exempted from the open meeting requirements of Virginia Law were discussed in Closed Session and only such public business matters as were identified in the motion convening the close session was

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heard, discussed, or considered by the Town Council. Roll Call Vote - Doris Rife-Aye; Talbert Bolling-Aye; Jim Childress-Aye; Shelly Mullins - Aye; Ron Kendrick-Absent
The motion carried 4-0.

There being no further business to discuss, Motion was made by Councilman Bolling and second by Councilwoman Rife to pay the monthly expenditures, overtime, and adjourn. Motion carried unanimously.

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Danny Lambert, Mayor

Attest:



Judy Steele, Town Clerk