

MINUTES
Town of Clintwood
Regular Town Council Meeting
and Public Hearing
April 12, 2022

Record of Attendance

Council Members:

Danny Lambert - Mayor/Town Manager
Ron Kendrick - Vice Mayor
Doris Rife - Absent
Talbert Bolling
Jim Childress
Shelly Mullins

Others Present:

Greg Baker - Attorney
Susan Wood - Attorney
Judy Steele - Clerk

Citizens: Kay Buchanan-Electoral Board, Susan Mullins and Catherine Cummins-Historical Society, Sheriff Jeremy Fleming

Mayor Lambert called the meeting to order and asked for a moment of silent prayer.

Agenda Item - Approval of minutes of March 8, 2022

Motion was made by Councilman Bolling and second by Councilman Kendrick to approve the minutes of March 8, 2022 as presented. Motion passed unanimously.
Councilwoman Rife - Absent

Mayor Lambert asked for any agenda additions and asked that July Fourth and Wifi upgrade for the town hall be added to agenda.

Agenda Item - Approval of the Agenda and Agenda Additions

Motion was made by Councilman Kendrick and second by Councilman Bolling to approve the agenda and agenda additions. Motion passed unanimously.
Councilwoman Rife - absent

Mayor Lambert convened the public hearing to consider and allow public comment on a proposed ordinance establishing and designating two district polling places for the Town of Clintwood Municipal elections held after January 1, 2022.

*Minutes - Regular Town Council Meeting
and Public Hearing
April 12, 2022
Page 2*

Motion was made by Councilman Childress and 2nd by Councilman Mullins to open the public hearing. Motion passed unanimously. Councilwoman Rife- absent

Kay Buchanan with the electoral board said she was present to answer any questions and the governing body of this county had spoken and there will be two precincts.

Hearing no comments or questions, Mayor Lambert asked for a motion to adjourn the public hearing.

Motion was made by Councilman Bolling and second by Councilman Kendrick to adjourn the public hearing. Motion passed unanimously. Councilwoman Rife-absent

Mayor Lambert asked for a motion to reconvene into regular session.

Motion was made by Councilman Bolling and second by Councilman Kendrick to reconvene into regular session. Motion passed unanimously.

Motion was made by Councilman Bolling and second by Councilman Childress to accept the ordinance as presented. Motion passed unanimously. Councilwoman Rife-absent

Agenda Item - Resolution and Application - DCR Community Flood Preparedness Fund Grant

The Clerk, Judy Steele, said the town council had been polled and approved the mayor signing a Resolution which is included in the packet that needed to be sent with the DCR grant application. Mayor Lambert said also, there is a 10 percent (10%) match if the grant is approved.

Motion was made by Councilman Bolling and second by Councilman Mullins to ratify the council's approval last week giving the Mayor and the Clerk the authorization to sign the Resolution for the application for the DCR Community Flood Preparedness Fund Grant. Motion passed unanimously. Councilwoman Rife -absent

Agenda Item - Virginia Commission of the Arts Grant Application

The Clerk, Judy Steele, said the dead line to submit the VCA application was before this council meeting, so the application had to be submitted to the Virginia Commission of the Arts for a grant of \$4,500 which the town will need to match if the grant is approved and will be contingent on funds being available to include in the FY23 budget. The town would partner with Pro-Arts.

Motion was made by Councilman Kendrick second by Councilman Childress to approve the application that was submitted to the VCA. Motion passed unanimously.
Councilwoman Rife - absent

***Agenda item - VCEDA - Tourism Capital Improvement Matching Fund Grant
Application for the Splash Pad***

Mayor Lambert said the town had wanted to redirect the town's funds from the VCEDA grant for the campground to the splash pad project and a letter was send to VCEDA with that request. Jonathan Belcher said that a new application would have to be submitted for the splash pad project. Judy Steele said that a letter had to be sent requesting that the application for the camp ground be canceled if the grant for the splash pad is approved.

Motion was made by Councilman Mullins and second by Councilman Childress to approve submitting the new application for the splash pad. Motion passed unanimously. - Councilwoman Rife - Absent

***Agenda Item - Employee Retirement - Trustee Change - Adoption Agreement and
Amendment and Resolution***

Judy Steele said that Mayor Lambert needed to be added as a Trustee to the town's retirement account. A new resolution and new retirement documentation and amendment needed to be signed which stated that Donald Baker's name as trustee would be removed and Danny Lambert's name be added as trustee. If any action needs to be taken on the retirement account, it needs to be authorized by either Danny Lambert, Trustee or Ronald Kendrick, Trustee.

Motion was made by Councilman Bolling and second by Councilman Kendrick to approve the change to the retirement documents. Motion passed unanimously
Councilwoman Rife - absent

***Agenda Item - Donation Request - Dickenson County Sheriff's Office - Golf
Tournament***

Sheriff Fleming said this is a Community Outreach Golf Tournament to raise money to close the gap between law enforcement and the citizens throughout the county. The tournament will be at Raven Rock. He said they raised about \$10,000 last year.

Greg Baker asked what the donation range is and Sheriff Fleming said there is hole sponsorship for \$100 and drink cart sponsorship for \$50. Greg Baker said he would like to contribute, on behalf of the town, a hole sponsorship and he will pay the fee himself directly to the Sheriff's office if it is okay with the town and the council agreed.

Citizens Comment-

Susan Mullins with the Historical Society said she just wanted to see if any decision had been made on the lease and Greg Baker told her that he had the terms and lease conditions, but he needs to discuss that in executive session and then, he will probably need some stuff. Greg asked if they had a lease on the little house they are in now and is the Historical Society a 501-C 3 Inc. organization and Susan said yes. Edith Redden is the President and Susan Mullins is the Secretary. Greg asked if they need a lease document so that they can get grant funds and Susan said yes. Susan said when they have said long term lease they meant a 10, 15, or 20 year lease. Greg said that would be discussed. Kay Buchanan said every time the items are moved they might get torn up and they need a permanent home. Susan said they do have liability insurance.

Agenda Item - July Fourth

It was the consensus of the council to discuss at the next meeting.

Agenda Item- WiFi - A new connection for the Town Hall

Judy Steele said the problem is the signal the town receives comes from the set up at the Jettie Baker Center and the signal is sent to an antenna on the town hall into the town hall and the police department. The signal is also sent over to the museum and the community center. There was a problem last week where there was a cross connection and the town lost their signal all evening. The town hall needs to be hardwired where they could be hooked up in the town hall and the police department. This new hookup would not interfere with the signals going to the other locations in town. Councilman Bolling said Wifi at the Jettie Baker Center is awful and when there are classes at the Jettie there are many times they would get kicked off Wifi and have to reset the router, so whatever it takes to get them hardwired into the town hall we need to do.

Motion was made by Councilman Kendrick and second by Councilman Bolling to give Mayor Lambert the authority to make the decision on the Wifi. Motion passed unanimously. Councilwoman Rife -absent

Reports and Communications:

1. Town Attorney – Susan Wood said she had given the letter to Mayor Lambert concerning the title on the property.

2. Town Council -

Shelly Mullins - none

James Childress - none

Ron Kendrick - He said the gates at the parks had gotten put up and they are going to be very useful.

Talbert Bolling - He asked that Amy, Dora, and Nathan need to get together to discuss the lodging, so that everyone is on the same page on the rental of the lodging. He watched a documentary on Sister Bernie and the Sister Bernie Clinic in Foxtown. He would like the town to do a Resolution for Sister Bernie honoring her dedication and hard worked in Clintwood and Dickenson County. He asked the council's thoughts on honoring her while she is still living. It was the consensus of the council to prepare a resolution honoring Sister Bernie.

Mayor Lambert - He said two new part time workers, Waylon Moore and Jeff Mills, have been hired and may bring hire one more when high school goes out. The cemetery has been mowed today. Some members of the fire department will be leaving Wednesday to pick up the fire truck. Brad with the extension office is looking for a place for the farmer's market if anyone can think of a place for them to set up. The Wolf Pen project is still being held up because of the pipe shortage. VDOT has decided they will fix the road on Jerry's Branch before the town can fix the water line.

Mayor Lambert asked for motion to go into a closed meeting for legal, real estate, and personnel.

Motion was made by Councilman Bolling and second by Councilman Childress to go into a closed meeting pursuant to Virginia Code Session 2.2-3712 (A) for the purpose of discussing Section 2.2-3711A (1) Personnel, Section 2.2-3711A (8) Legal, and Section 2.2-3711A (3) Real Estate. Motion passed unanimously. Councilwoman Rife - absent.

Re: Certification for Closed Meeting

Mayor Lambert asked for a motion to reconvene back into a regular meeting.

Motion was made by Councilman Bolling and second by Councilman Mullins to certify that the town council to the best of knowledge that only such business matters as lawfully exempted from the open meeting requirements of Virginia Law were discussed in closed session and only such public matters as were identified in the motion convening the closed session was heard, discussed, or considered by the Town Council.

Mayor Lambert asked for a roll call vote on the motion.

Doris Rife	- Absent
Talbert Bolling	- Aye
Ron Kendrick	- Aye
Jim Childress	-Aye
Shelly Mullins	-Aye

Motion Carried.

Mayor Lambert asked if there were any business from the Closed Session.

Motion was made by Councilman Childress and second by Councilman Mullins to accept the free land offer from a lady contingent upon the lawyer's approval. Motion passed unanimously. Councilwoman Rife - Absent

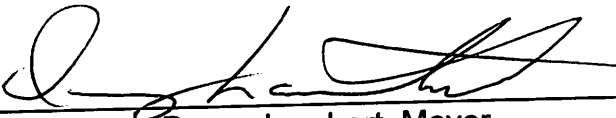
Mayor Lambert said that Larry Sturgill, CPA was going to do the 20/21 FY audit for the town and is unable to do it this year because he has been in the hospital. There were two firms that Mayor Lambert said he had looked at and Hicok and Brown does the write -up for Dickenson County and will do the town's audit for same price as Larry Sturgill. He would like the councils' approval to engage Hicok and Brown, CPA.

Motion was made by Councilman Mullins and second by Councilman Kendrick to accept Hicok and Brown, CPA offer to do the town's audit. Motion passed unanimously. Councilwoman Rife - Absent

Regular Town Council Meeting
and Public Hearing
April 12, 2022
Page 7

Motion was made by Councilman Bolling and second by Councilman Childress to pay the bills, the overtime, and adjourn. Motion passed unanimously. Councilwoman Rife-Absent

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Danny Lambert, Mayor

Attest:



Judy Steele, Clerk